

## TRIGGERS TEMPLATE\*

<b>NHS Trust &amp; lead officer contacts:</b>	

Trigger	Please comment as applicable
<b>Reasons for the change</b>	
What change is being proposed?	
Why is this being proposed?	
What stage is the proposal at and what is the planned timescale for the change(s)?	
Are you planning to consult on this?	
<b>Are changes proposed to the accessibility to services? Briefly describe:</b>	
Changes in opening times for a service	
Withdrawal of in-patient, out-patient, day patient or diagnostic facilities for one or more speciality from the same location	
Relocating an existing service	
Changing methods of accessing a service such as the appointment system etc.	
Impact on health inequalities - reduced or improved access to all sections of the community e.g. older people; people with learning difficulties/physical and sensory disabilities/mental health needs; black and ethnic minority communities; lone parents.	
<b>What patients will be affected? Briefly describe:</b>	
Changes that affect a local or the whole population, or a particular area in the borough.	
Changes that affect a group of patients accessing a specialised service	
Changes that affect particular communities or groups	
<b>Are changes proposed to the methods of service delivery? Briefly describe:</b>	
Moving a service into a community setting rather than being hospital based or vice versa	
Delivering care using new technology	
Reorganising services at a strategic level	
<b>What impact is foreseeable on the wider community? Briefly describe:</b>	
Impact on other services (e.g. children's / adult social care)	

\* Revised by Lambeth and Southwark scrutiny officers from the West Sussex Health Overview and Scrutiny original.